



## Appendix 1: Overview and Scrutiny Recommendation Tracker

Project / recommendation and date proposed	Action	Team responsible	Date for completion	Rating	Comments
<b>Access for Disabled People (August 2012)</b>					
Recommendation 2	Installation of a canopy over the ramp access to Shopmobility.	Property Services and Community Services	To be confirmed but subject to the outcomes of the planning process.	☹️	<p>Approval will be required from the Kingfisher Centre due to the land being in their ownership. Following this planning permission would also be required.</p> <p>A planning application has been submitted for an amendment to access for Car Park 3 and an additional access point to Car Park 1. Officers are therefore currently unable to take any further action on this recommendation until planning has been either accepted or refused as they will need to assess how any outcomes of this planning process will affect the erection of the canopy.</p> <p>As of 16th December 2014 Officers were waiting for the Kingfisher Shopping Centre to change the access outside Shopmobility, which had been the subject of the planning application. However, Officers have not been advised when this work is likely to be completed.</p>

<b>Arts and Culture (April 2013)</b>					
Recommendation 4	Exhibition space to be introduced in the Palace Theatre and the Abbey Stadium	Leisure Services	Partly completed	☺	An exhibition space has been introduced in the Abbey Stadium. Property Services are finalising the budget to create the exhibition space at the Palace Theatre, with the work being scheduled for completion by the end of March 2015. The Arts in Redditch (AIR) Network has just finished their second highly successful Pop Up Art Gallery at the Kingfisher Centre from 20th to 30th November 2014, supported by the Arts Development Service. Over 7,000 people visited during this period.
<b>Arts and Culture (April 2013)</b>					
Recommendation 9	The “Creative Redditch” artwork to be used on the next bus shelter to be installed in the town centre.	Community Safety	To be confirmed	☹	There are no plans to install Euroshell type bus shelters that could display the work in town centre at this time. As previously reported to the Committee Officers had explored the option for the creative Redditch artwork to be used on the shutter for the former Poundstretcher unit. However, in December 2014 Officers reported that the prospects for using the Creative Redditch piece at the former PoundStretcher store appeared to be slim.
<b>Landscaping (April 2014)</b>					
Recommendation 4	Data for landscaping cases to be reported per ward area to Members on an annual basis. This will initially be trialled to find out whether Members wish to continue to receive the information.	Environmental Services	March 2015	☺	Officers have developed a report to allow this data to be reported and Members will be sent a copy of the information relating to their wards at the end of the financial year.

<b>Landscaping (April 2014)</b>					
Recommendation 6	A feasibility study of the potential to bulk plant trees in Council open spaces and other appropriate locations to be undertaken taking into account eight key considerations (as detailed in the report).	Environmental Services	Unknown - subject to external grant funding becoming available.		<p>The Forestry Commission Woodland Creation Grant Funding Scheme is closed until further notice and there are no other known grant funding opportunities to assist landowners in developing woodlands. The cost/benefit for the Council of carrying out this project is not particularly attractive as potential revenue would take years to materialise. Officers feel that until grant funding is available it would not be appropriate to identify potential sites as the size and location of those sites would be subject to the funding available.</p> <p>Officers have further reported that as there is no grant funding available at this stage it is difficult to progress with this proposal.</p>
<b>Landscaping (April 2014)</b>					
Recommendation 7	Officers to investigate how to dispose of logs in a way that would maximise income for the Council.	Environmental Services	Officers are suggesting that no further action should be taken.		<p>Loose firewood timber from the Council's in-house arboriculture operations is priced at £30 per cubic metre (+ VAT). This is for unconverted timber and there is currently demand. Officers are investigating ways to increase the value of the timber that the Council sells. However, there are local and national suppliers selling timber at competitive prices.</p> <p>Officers have further reported that timber sales are continuing of the materials the Council produces. Officers do not feel that processing the timber further is a viable option at this time in view of the volume the Council produces.</p>

<b>Abbey Stadium (June 2014)</b>					
Recommendation 1  Follow –up recommendation (September 2014)	The potential for a trust to manage Council leisure facilities including the Abbey Stadium to be investigated further.  when exploring the option for Council Leisure facilities to be managed by a Trust the potential for the following facilities to be introduced at the Abbey Stadium should be investigated further a) Therapeutic services b) A sauna/steam room.	Leisure Services  Leisure Services	The final quarter of 2014/15  The final quarter of 2014/15	☹️	Officers are expecting to have an initial review completed by the final quarter of 2014/15 and will report back to Members in due course.
<b>Abbey Stadium (June 2014)</b>					
Recommendation 2	The O&S Committee to pre-scrutinise the final business case for trust management of Council leisure facilities.	Leisure Services and Democratic Services	The exact date remains to be confirmed and subject to completion of recommendation 1 and the additional recommendation above.	☹️	The Overview and Scrutiny Committee's Work Programme has been amended accordingly.
<b>Abbey Stadium (June 2014)</b>					
Recommendation 6	Retail offers and marketing displays at the Abbey Stadium to be expanded.	Leisure Services	Completed	😊	The displays are now in situ at the Abbey Stadium.

<b>Voluntary and Community Sector (July 2014)</b>					
Recommendation 1c	The template for the Council's grants application form to be reviewed.	Community Services	Completed	😊	This has been updated for 2014/15 grants programme. The process will be on going as Officers are always looking to make improvements. Copies of the blank templates for the main and smaller grants are attached at appendices 2 and 3.
<b>Voluntary and Community Sector (July 2014)</b>					
Recommendation 1d	Action Points to be recorded at meetings of the Grants panel.	Community Services and Democratic Services	Completed	😊	Action Points will be taken during meetings of the Grants Panel when Members will be scoring applications. The first meeting when this arrangement was implemented took place on 17th November 2014.
<b>Voluntary and Community Sector (July 2014)</b>					
Recommendation 2a	Formal training to be provided to Members of the Grants Panel.	Community Services and Democratic Services	Completed.	😊	New members of the grants panel are invited to meet with the Grants Officer to give an overview of the process. All panel members are invited to VCS networking events giving them a chance to meet potential fundees. Panel members are encouraged to give feedback from meetings in order to improve the process.
<b>Voluntary and Community Sector (July 2014)</b>					
Recommendation 2b	Members of the Grants Panel to visit groups in receipt of funding as part of the Monitoring process wherever possible.	Community Services	Completed and on going	😊	Panel members are being invited to visit projects and events that are funded via the grants programme. Any feedback will be included in the monitoring process.

<b>Voluntary and Community Sector (July 2014)</b>					
Recommendation 4	The Council to consider employing an apprentice to support the work of the Grants Officer.	Community Services and HR.	To be confirmed.	☹	There has been a delay in recruiting to this post, partly due to long-term staff sickness absence. Officers are hoping to recruit to an apprentice post, to be shared between Community Services and the Policy team, early in the New Year.
<b>Voluntary and Community Sector (July 2014)</b>					
Recommendation 5	The framework for provision of financial management and debt advice to be supported by the council for the foreseeable future.	Housing and Financial Services	February 2015	☹	The Chair of the O&S Committee has asked Officers to deliver a presentation on the outcomes of the Framework at a meeting in February. This will provide Members with an opportunity to assess whether the framework is working.
<b>Voluntary and Community Sector (July 2014)</b>					
Recommendation 6	An informal working group of Officers to be established to share information about services working with VCS groups and volunteers.	Community Services to co-ordinate.	February 2015.	☹	Officers will be looking to implement a working group by the end of February 2015, and will be putting together a couple of options on this in order to ensure that it is useful for those who would take part.
<b>Voluntary and Community Sector (July 2014)</b>					
Recommendation 6a	Dedicated space to be introduced on the intranet to share information about the work services are doing with VCS groups.	Community Services to co-ordinate	February 2015	☹	Officers are working with IT and the local Voluntary and Community Sector groups to ensure this space shares important and valuable information. Officers are looking to begin to populate this space by Feb 2015.

<b>Voluntary and Community Sector (July 2014)</b>					
Recommendation 7a	The staff volunteering policy to be refreshed and promoted.	HR	To be confirmed	☹️	Officers have confirmed that the policy will be refreshed and promoted. However, a number of HR policies which have direct implications for staff are due to be issued and will be prioritised.
<b>Voluntary and Community Sector (July 2014)</b>					
Recommendation 7b	A taster list of volunteering opportunities to be advertised on the Orb.	HR	Completed	😊	Officers are working with Communications Team to get a page on the ORB (the Council's intranet) for all staff to be able to research volunteering opportunities local to them.
<b>Voluntary and Community Sector (July 2014)</b>					
Recommendation 8	A new staff award to be introduced recognising the voluntary work carried out by staff.	Office Services	The implementation of this recommendation has been delayed due to practical issues identified by Officers. The Chair of the Task Group would hope that the communications campaign referred to in the comments	☹️	At the last meeting of the Committee when the tracker was considered Members agreed that this matter should be discussed further with the Chair of the Task Group to as a number of problems were identified by officers regarding the feasibility of implementing the recommendation. The Chair of the Task Group has been approached about this issue. She is suggesting that staff should be urged in Oracle newsletters to come forward to report the volunteering that they are involved in as part of an internal communications campaign. This could be used as the basis for nominations to the staff awards in 2015/16.

			section (to the right) could be implemented early in the New Year).		
<b>Voluntary and Community Sector (July 2014)</b>					
Recommendation 9	<p>The Council to consider working with businesses and VCS groups to establish a “Redditch Hour” on social media platforms.</p> <p>On 28th November the following additional recommendation was agreed on this subject:</p> <p>“the Executive Committee ask the Bromsgrove and Redditch Network (BARN) to facilitate the launch of a Redditch Hour on social media.”</p>	Town Centre Partnership	To be confirmed	☹	<p>The Redditch Town Centre Partnership discussed the ‘Redditch Hour’ at its meeting on Monday, 8th September and whilst supportive of the idea did not feel that they had capacity to take this project on or to coordinate it at the present time.</p> <p>BARN has been contacted about the potential for them to take a lead on facilitating the launch of a Redditch Hour on social media. However, at the time of writing a response to this correspondence had not yet been received.</p>
<b>Voluntary and Community Sector (July 2014)</b>					
Recommendation 10	A Voluntary Sector event to be held and to include a prize giving ceremony.	Community Services to work with Voluntary and Community Sector groups.	To be confirmed.	☹	Officers are looking to engage with local groups to get feedback on this type of event. They are aiming to complete this consultation by March 2015.



<b>Football Provision Task Group (September 2014)</b>					
Single recommendation	The evidence considered by the Football Task Group relating to the requirement for specific pitch arrangements for mini and junior football be taken into account during the period of the emerging local plan when opportunities arise for the improvement or development of pitches.	Planning	To be confirmed	☹️	The Leisure team have put together a playing pitch strategy which identifies their needs across the Borough, and this evidence has fed into the compilation of policies within Local Plan 4 which is currently at examination in public, hopefully prior to its adoption. This will lead to planning applications being determined in accordance with this strategy in order to ensure appropriate and adequate provision of facilities across the Borough.
<b>Proposals for Change by Tudor Grange Academy Short, Sharp Review (November 2014)</b>					
Single Recommendation	The Chief Executive of Redditch Borough Council should write to the Secretary of State for Education, the Right Honourable Nicky Morgan MP, and the Minister of State for Schools, the Right Honourable David Laws MP, to request that specific guidance be issued to schools about changing the age range of their pupils in a three-tier education system. This guidance should address the process that must be followed in cases where a school unilaterally decides to make changes that will impact on other schools in the local authority area and / or within a school pyramid.	Chief Executive	January 2015	☹️	The letter was in the process of being drafted at the time of writing.

